



**PLANNING & DEVELOPMENT SERVICES DEPARTMENT  
UNLICENSED CONTRACTORS/UNPERMITTED WORK DIVISION**

**Courtesy Cease and Desist Notice**

Date

Name

dba:

address

Sarasota, FL xxxxx

It has been brought to the attention of Sarasota County Unlicensed Contracting Enforcement Division that your company may be performing work and/or advertising to perform work that requires licensure.

The removing and replacing of screws, anchors, and cables or advertising to perform this work requires one to be a licensed contractor and in some cases a building permit with engineered drawings. This is to letter to inform your company to cease and desist from advertising to perform work that requires a contractor's license and or a possibly a permit. Engaging in unlicensed activity is a violation of Florida State Statue 489 and Sarasota County Ordinance Sec. 22-122. - Contractor Licensing. If it's found that a violation of Unlicensed Contracting exist the violator may be order to pay a civil penalty of \$1,000.00.

Click on the below links for instructions /application for applying to become a Specialty Contractor in Sarasota County

<https://scginternet.scgov.net/DevelopmentServices/Development%20Services%20Forms/Apply%20for%20Local%20License%20Application.pdf>

<https://scginternet.scgov.net/DevelopmentServices/Development%20Services%20Forms/Apply%20for%20Local%20License%20Requirements%20or%20Instructions.pdf>

To verify whether a contractor's license or permit is required or if you have any additional questions please contact:

- Email: [ula@scgov.net](mailto:ula@scgov.net)
- 941-861-6612

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Guy McCauley  
Investigations Supervisor  
Unfit/Unsafe/Unlicensed Contractors Division

**PLANNING & DEVELOPMENT SERVICES DEPARTMENT  
Unfit/Unsafe/Unlicensed Contractors Division  
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